



Job Description

Post:	Level 3 Teaching Assistant (Darwin)
Grade:	Level 3 SCP 7-11 Starting salary £12,179.70 per annum, pro rata (FTE £20,092)
Location:	Darwin Learning Centre, Pilgrim Pathways School, Ida Darwin, Fulbourn
Start Date:	As soon as possible.
Hours:	30 hours per week over 5 days, term time only (39 wks/yr)
Contract:	Permanent
Reports to:	Teacher in Charge

Job Purpose:

- To take a proactive role in the support of the educational, social and emotional needs of the pupils.
- To work under the guidance of the teacher in charge to support teaching and learning at the Pilgrim Pathways School
- To provide general support for teaching staff in the management and organisation of the pupils in the classroom
- To promote the inclusion of all pupils ensuring they have equal access to opportunities to learn and develop.
- To be responsible for promoting and safeguarding the welfare of the children and the young people within the Pilgrim Pathways School.
- To build nurturing and supportive relationships with hard-to-reach, vulnerable young people.

Accountabilities:

Support for the Pupils

- Establish and maintain supportive relationships with individual pupils and small groups to ensure they understand and can achieve the tasks.
- To deliver pastoral and learning support as directed by the TIC.
- To provide support for pupils to broaden and enrich their learning.
- Take responsibility for delivering learning activities to individuals and groups, tailoring the learning approach as agreed with the teacher in charge.

Support for the curriculum

- Support the school curriculum.
- Provide targeted support to enhance learning and improve attainment.
- Provide additional tuition for pupils who need extra support.
- Arrange and deliver special classes for pupils to improve the range or quality of subjects offered as agreed.

Support for the teachers

- Support with the administrative duties of the Teacher-in-charge.
- Support for all teaching staff in the preparation of materials.
- Actively promote nurture group principles.
- To keep the classroom and resources organised and help with displays of work.

Liaison:

- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
- Liaise with health staff on site as relevant

Professional Development:

- Regularly review the effectiveness of your teaching and its impact on pupils' progress, attainment and well-being, refining your approaches where necessary, responding to advice and feedback from colleagues.
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the Pilgrim Pathways School or as developed as an outcome of your appraisal.

Other Specific Duties:

- To be aware of and comply with the policies and procedures relating to child protection, health and safety, security and confidentiality, reporting all concerns to an appropriate person.
- To contribute to the overall ethos and vision of the Pilgrim Pathways School.
- Work effectively as part of a team.
- To undertake other duties appropriate to the grading of the post as require